



SOUTH BANK COMMUNITY LAND TRUST HOUSING APPLICATION FORM

COMPLETED APPLICATIONS SHOULD BE RETURNED EITHER:

BY EMAIL TO INFO@SOUTHBANKCLT.ORG

**OR BY POST/HAND IN A SEALED ENVELOPE MARKED
CONFIDENTIAL TO:**

**SOUTH BANK CLT, C/O RECEPTION,
GOLDEN BOY GREEN YOUTH AND COMMUNITY CENTRE,
NORMANBY ROAD, SOUTH BANK, TS6 6SD**

**YOU MUST ANSWER ALL QUESTIONS ON THE FORM AND SIGN
AND DATE THE DECLARATION.**

**PLEASE MAKE CERTAIN THE INFORMATION YOU PROVIDE IS CLEAR
AND ACCURATE. IF WE WISH TO CONTACT YOU TO MAKE AN
OFFER, WE WILL ATTEMPT TO CONTACT YOU USING EACH
METHOD YOU PROVIDE (eg phone, text and/or email).**

**IF THERE IS NO RESPONSE FROM YOU WITHIN 48 HOURS, WE WILL
MOVE TO THE NEXT APPLICANT.**

1. About You (Main applicant)

Joint Applicant (if applicable)

Title	
First name(s)	
Surname <small>(Family Name)</small>	
Previous Names <small>If you have ever been known by another name</small>	
Date of birth <small>DD/MM/YYYY</small>	
Sex <small>m/f</small>	
Telephone number	
Email/Facebook <small>This is how we will normally contact you</small>	
Current Address	

2. Other household members who will live with you (not named above)

Full Name	Sex <small>m/f</small>	Date of birth <small>DD/MM/YYYY</small>	Relationship to you

3. Please provide details of any addresses where you have lived in the last 5 years

Address	Date From	Date Until	Name of Landlord (if applicable)

4. Links to South Bank CLT, Thirteen Housing Group, Redcar and Cleveland Borough Council

	Yes	No
Are you a councillor, board member, or employee of any of these organisations		
Are you closely related (parent, grandparent, uncle, aunt, sister, brother, etc.) to a councillor, board member, or employee of any of these organisations		

NB – applications can be accepted from employees, councillors or board members of these organisations and their close relatives, provided they meet the eligibility criteria. Applicants must tell us about any such relationship at the time of application. In order to ensure fairness, checks will be completed before any offer of property is made to people in this category.

5. Being a good neighbour.

	Yes	No
Have you ever had any action taken against you for neighbour nuisance?		
Have you ever had any action taken against you for anti-social behaviour?		
Have you been convicted of a criminal offence in the last 5 years?		
Have you any outstanding criminal charges?		
Have you ever had/do you currently have a significant housing-related debt (eg rent arrears, chargeable repairs, etc)?		

If you answered Yes to any of the above questions, please provide further details in the space below:

6. Connection and commitment to South Bank

	Yes	No
Have you always lived in South Bank for the last 5 years?		
Do you currently live in South Bank or have done so in the last 5 years?		
Do you have close relatives that live in South Bank and have done so for at least the last 5 years (parents, grandparents, uncles, aunts, sisters, brothers etc)?		
Do you work or have an offer of work in South Bank or if you are self-employed, are you based in South Bank?		
Do you have children who attend, or will attend a South Bank School (St Margaret Clitheroe, South Bank Primary, St Peter’s Academy, Outwood Normanby)?		
Have you been a member of South Bank Community Land Trust for at least 3 months (this will apply if you have signed up and used the Eco shop)?		
Do you volunteer in South Bank for a charity, voluntary, community or faith group?		
Have you served in HM armed forces?		

If you have answered YES to any of the above questions, please provide further details in the space below:

7. Other Housing Needs

	Yes	No
Have you been assessed by the Council as homeless and in priority need?		
Have you been assessed by the Council as owed the homelessness prevention or relief duty		
Are you at risk of domestic abuse?		
Are you or is anyone in your household a child in need or care leaver?		
Are you an adoptive parent or foster carer (or are planning to be)?		
Have you been assessed by the Council as living in unsatisfactory housing conditions?		

	Yes	No
If you answered Yes to any of the above questions, please confirm that you authorise us to contact Redcar & Cleveland Borough Council to verify this information and for them to provide us with details		

8. Property Preference(s)

Of the five properties listed with the South Bank Community Land Trust below - please indicate which property you wish to be considered for should vacancies arise (tick all that apply even if currently tenanted). Note: All those ticked Yes will mean your application will be considered (along with other applicants) at the time of any vacancy in line with the Allocation Policy.

Should you need a more urgent move, we recommend you also register with other housing providers such as those within Tees Valley Homefinder and/or Thirteen Group.

Address (South Bank)	Bedroom Size	Availability	Yes	No
King Street	2 bed	Currently Tenanted		
Hampden Street	2 bed	Currently Tenanted		
Victoria Street	2 bed	Currently Tenanted		
Edward Street	2 bed	Available for letting		
Edward Street	3 bed	Currently Tenanted		

9. Declaration

I declare that the information I have provided in this application form is true and accurate. I understand that you may end a tenancy, or withdraw an offer of a tenancy, if any information is found to be incorrect or misleading.

I am aware that the information I have given will be used by South Bank Community Land Trust to process my application. I understand that you may pass the information to other agencies, such as Redcar & Cleveland Borough Council and Thirteen Housing Group, in order to verify my application and ensure it is dealt with efficiently.

I give permission for South Bank Community Land Trust to make any tenancy, financial and other enquiries necessary to employers, current and/or previous landlords, local authorities, schools or other organisations and I authorise any such person or organisation to share information with South Bank Community Land Trust which is relevant to my application.

Signature of Applicant	Date
Signature of Joint Applicant (if applicable)	Date